

# POLICY No. 31 ANNUAL STUDY WEEK

## 1. Term definitions

Study week: the time of continuing education organized annually for priests with appointments in the diocese.

## 2. Intent of the directive

To provide appropriate arrangements for the annual study week for priests.

## 3. Policy

- a. Each year, a study week is to be organized by the Bishop for all priests who have appointments in the diocese.
- b. The study week is organized for both French and English speaking priests.
- c. The cost is covered by the parish to which the priest is assigned. The cheque is to be made payable to the RCECSSM and remitted to the office of the diocesan financial administrator prior to the study week or at least upon arrival at the session.
- d. The parish is to remunerate priests who replace the parish priest or curate during his absence for study week.
- e. Where possible, weekday masses may be cancelled to allow the pastor to attend study week. For pastoral reasons and by mutual agreement at least one parish in the area should provide weekday mass during study week.
- f. A list of priests available for emergencies and funerals during the study week is to be prepared by the deanery.

Revision # : 2.0	Revision Date : SEPT 8, 2016	Original Issue Date: OCT 2003
------------------	------------------------------	-------------------------------