

February 2, 2015

**RE: Forms T1223 and T2200**

**1. Form T1223 - CLERGY RESIDENCE DEDUCTION:**

- a) This Canada Revenue Agency (CRA) form includes definitions for Clergy and Residence for Clergy within the Income Tax Act.
- b) Form T1223 may be used for claiming Clergy Residence as a credit on your personal tax return for 2014. Use the 2014 remuneration schedule to complete:
  - Line 1 = Gross monthly salary plus Taxable Living Allowance (Accommodation and Food) X 12 months for Gross Annual Salary/Income (full year = \$35,964.60)
  - Line 6 = Accommodation /Room portion of the Taxable Allowance (not Food) valued at \$508.80 per month X 12 months = \$6,105.60

**2. Form T2200 – DECLARATION OF CONDITIONS OF EMPLOYMENT:**

This Form may be used if you are claiming car/travel expenses which are work related as a credit on your 2014 Tax Return. All claims must be supported by both receipts and car log-book.

**3. IN PREPARING T4 – 2014 use the following information:**

- a) BOX 20 – NIL
- b) BOX 50 – 0535534
- c) BOX 52 – \$2,370

Questions concerning the above should be directed to

Ted Hargreaves, FCAP, FCA  
Diocesan Financial Administrator  
[thargreaves@diocesecentre.com](mailto:thargreaves@diocesecentre.com)  
705-674-2727 x 228

or

David Sirois, B.Com  
Assistant Diocesan Financial Administrator  
[dsirois@diocesecentre.com](mailto:dsirois@diocesecentre.com)  
705-674-2727 x 237